

## Chiropractic Rehab Tech Job Description, Duties & Qualification

- Patient Care~ assist doctor in working one on one with patients, putting patients on and taking off equipment, taking patients through exercises, assisting and administering therapies
- Upbeat Attitude~ encourager to patients and team members, polite and enthusiastic
- Team Player~ works well with other team members
- Self-Motivated~ initiative to take on or continue a task or activity without supervision, think ahead
- Patient Care Communication~ ability to talk with patients, ask questions and understand and listen to their needs
- Organized~ ability to keep work space/area clutter free, keep paperwork and files in order
- Multi-tasker~ ability to ask patient questions, take notes, answer questions, help where needed, clean and sanitize therapy equipment after patient use
- Basic Computer Knowledge~ use of word and excel programs and willing to learn our office software- Platinum System
- Physical Therapy Rehab Assistant training/experience

Employee will be crossed trained to answer the phone, schedule patients and collect payment.

We have full and part time positions available. Please email resume to familydc@stny.rr.com